



SIGN UP _____

FLYER BOX: YES _____ NO _____

CCMA | Trilogy – Monarch Dunes Community “For Sale” Signs

When you are ready to list your property, please submit this form to the on-site Community Association Manager, to arrange to obtain a standardized community “For Sale” sign and post.

Three checks must be included when submitting the application:

- 1) One (1) check made out to “Central Coast Maintenance Association” (CCMA) - a refundable security deposit check for \$100 (which is returned when the sign and post are taken down)
- 2) One (1) non-refundable check made out to “Central Coast Maintenance Association” (CCMA), for \$20, to help defray sign & post purchase and maintenance costs
- 3) One (1) check made out to “Cheo Serrano” for \$60 for sign/post installation and removal.

Your realtor will need to have a sign produced with his/her contact information and company logo, which will hang below the standardized community For Sale sign. The specifications for the realtor’s sign are listed below:

- 1) The sign must be 12” x 24” or 6” x 24” (if you are only having a phone number on the sign).
- 2) Sign material: double-sided Dibond (aluminum/plastic laminate), black background and white lettering
- 3) Please use Times New Roman Bold Italic font for everything except the logo/company name, which may be a different font.
- 4) All sign artwork must be submitted for Design Review Committee (DRC) approval prior to having the sign produced. The DRC intends to provide a 24-hour turnaround on business days.
- 5) The holes should be drilled 17” on center, ½” from the top of the sign, and 3/8” in diameter (or larger if grommets are used). Grommets are not required, but if used, must be black in color.
- 6) No additional riders are allowed to be hung below the realtor signs.
- 7) One small rider may be added above the top sign, to state: Golf Course View, Sale Pending, etc.
- 8) Riders must be consistent with the standardized sign (double-sided, black background, white lettering in Times New Roman Bold Italic – Holes to be drilled as above, except at the bottom).
- 9) Riders specifying **Foreclosure or Bank Owned, Short Sale**, etc., are prohibited.
- 10) A black or clear (only) information box is allowed and must be provided by you or your agent.
- 11) It is suggested that the sign be purchased from **Signs of Success**, 2350 Skyway Dr., Santa Maria, CA 93455, (805) 925-7545 or another company that can produce the sign in the materials and specifications indicated. Signs of Success agreed to provide a 24-hour turnaround, whenever possible

Please sign your agreement, below, to the above listed requirements.

Property Address: _____

Name of Owner (printed): _____

Signature of Owner: _____ Date: _____

Name of Real Estate Agent/Broker (printed): _____

Company Represented): _____

Signature of Real Estate Agent/Broker: _____ Date: _____

NAME RIDER: At Property _____

At HOA Office _____

PLEASE COMPLETE TO ENSURE DEPOSIT RETURN

The Central Coast Maintenance Association requires a refundable security deposit check for \$100, which is returned when the sign and post are taken down.

Please reach out to Katie Beth Riforgiate, Communications & Compliance Manager, at the HOA Office at 805.343.7509 or katiebeth.riforgiate@monarchduneshoa.com to confirm your sign removal and deposit return.

Addressee Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____